

**KINROSS CHARTER TOWNSHIP  
REGULAR MEETING**

**April 5, 2004**

**4884 W. Curtis St.**

**MEMBERS PRESENT**

Lawrence J. Palma, Supervisor  
Marvin Besteman, Clerk  
Vicki Ulrich, Treasurer  
David Kauer, Trustee  
Marvin Chappa, Trustee  
Marvin Henderson, Trustee

**MEMBERS ABSENT**

Ed DeWitt, Trustee

Also, present Sheila Gaines, Larry Baker, Mike Hoolsema, DJ Malloy, Woody VanVolkenburg, Deb Muter, Judy Wright, Jamie Davison and several Ambulance Department personnel.

Attendance: 30

Supervisor Palma called the meeting to order at 7:30PM. Trustee Chappa led the Pledge of Allegiance.

**#1 MOVED:** by Vicki Ulrich, second by Marvin Chappa, to accept the April 5, 2004 meeting agenda with one addition- to add seasonal workers for the Recreation Center. Motion carried.

**#2 MOVED:** by David Kauer, second by Marvin Chappa, to accept the March 15, 2004, regular meeting minutes as presented. Motion carried.

The finance committee reviewed the bills and found no withholdings.

**#3 MOVED:** by Vicki Ulrich, second by David Kauer, to pay the following bills.

General Fund	11,362.36
Fire Fund	471.85
Ambulance Fund	5,417.68
Property Management	11,500.74
Recreation Fund	3,237.56
Fairgrounds Fund	456.93
Golf Course Fund	2,770.06
DPW Fund	32,591.78

Grand Total \$68,851.50

Motion carried.

Ck#25332, 25354 & 25370-25437

**BCBS Agent** – Deb Gill BCBS agent explained discrepancies regarding amount of insurance premiums. Apparently, the price the township was quoted is for the first quarter and the township should have received second quarter quotes. Deb presented some additional options such as raising the deductible and or eliminating dental insurance. Board members agreed to hold a workshop on Wednesday, April 7, 2004 to review the issue. Until a decision is made, the old contract will stay in effect.

#### **PUBLIC COMMENTS**

- Resident questioned the re-routing of snow mobile trails.

#### **SUPERVISORS REPORT**

- Supervisor Palma explained the dilemma regarding the township having fire works this year. Over the past several years, the township has used Brian Kendall property on Kinross Lake to set off fireworks. Mr. Kendall recently sold the property and the township has no other safe zone that has an 800-foot perimeter around the launch site. The township will continue looking for some alternative prior to canceling fireworks for this year.
- There will be a Street Scape Project presentation at 6:30PM on Wednesday, April 7, 2004.
- A Golf Course Workshop is scheduled for Monday, April 12, 2004 at 7:00PM.

#### **DEPARTMENT MANAGERS**

Fire Chief Larry Baker submitted a rate change resolution for fire calls.

**#4 MOVED:** by Vicki Ulrich, second by David Kauer, to adopt the Fire Departments Fee Schedule Resolution as presented effective April 5, 2004. Roll call vote all members present voted yes. RESOLUTION declared carried.

Office Manager Sheila Gaines presented the Board with information regarding Janitorial Services for the township. Quotes were received from Magoo's Service, ImPECKable Cleaning and Chippewa Service & Supply for weekly cleaning and semi annual cleaning of carpets, windows, walls and ceilings in the township hall.

**#5 MOVED:** by Marvin Besteman, second by Marvin Chappa, to hire Magoo's Cleaning service on a one-month trial basis for janitorial services at the township hall. Motion carried.

Deb Muter Ambulance Department Manager requested approval of several items.

**#6 MOVED:** by Vicki Ulrich, second by David Kauer, to accept bid received from Kevin Russell for the 1999 Type III box rig in the amount of two thousand five hundred and one dollars (\$2501.) Motion carried.

**#7 MOVED:** by Vicki Ulrich, second by Marvin Besteman, to reject any and all bids received for the 1989 Van due to amount offered. Motion carried.

**#8 MOVED:** by David Kauer, second by Marvin Chappa, allow Deb Muter Ambulance Manager to advertise for bids on the 1989 Van requesting a minimum bid of one thousand dollars (\$1000.) Motion carried.

**#9 MOVED:** by David Kauer, second by Marvin Chappa, to allow Deb Muter Ambulance Manager to advertise for bids on the 2002 Dodge Durango minimum bid of fifteen thousand dollars (\$15,000.) Motion carried.

**#10 MOVED:** by Marvin Henderson, second by Vicki Ulrich, to amend the employee meal policy exempting ambulance personnel, due to time restraints on policy, during transports. Dollar amount of meal allowance will not exceed current policy. Motion carried.

**#11 MOVED:** by Marvin Chappa, second by Marvin Besteman, to enter into contract agreement with Rudyard Township for Kinross EMS to provide them ambulance service effective April 15, 2004. Motion carried.

Deb Muter also, informed the Board that Rudyard Township has requested that we allow their ambulance volunteers to run with Kinross. No action taken.

Recess: 8:30pm

Reconvene 8:45pm

Request from Jamie Davison Golf Course Manager to purchase or rent a tent for large gatherings during the golfing season. Jamie also, requested approval to hire one additional employee. Board Members will discuss Jamie's request during the special workshop on April 12, 2004.

**#12 MOVED:** by Marvin Chappa, second by Marvin Henderson, to hire Robert Smith Certified Appraiser to appraise property of vacant land for the DNR land swap. Motion carried.

**#13 MOVED:** by Marvin Besteman, second by Marvin Chappa, to write off delinquent ambulance bills in the amount of two thousand three hundred twenty dollars and eighty-five cents (\$2320.85). \$1940.00 dos 4/28/03 due to bankruptcy, \$75.00 dos 7/31/03, \$74.26 dos 9/26/03, \$55.00 dos 1/1/03 and \$176.59 dos 7/29/03 all due to deceased with no estates Motion carried.

Discussion also, held on a request from United Health to write off remaining balance of patient's bill. No action taken.

Rec Center Manager Denise Frasure requested approval of seasonal workers from Michigan Works. MI Works is an agency that places workers in need of work experience and are paid by the agency. Rec Center employees will train and supervise all workers.

**#14 MOVED:** by David Kauer, second by Marvin Chappa, to allow the Rec Center to have MI Works employees. Motion carried.

Police Board presented their March 22, 2004 meeting minutes no action required.

**#15 MOVED:** by Marvin Chappa, second by Vicki Ulrich, to accept the 2004-2005 regular board-meeting dates with Tuesdays being the alternate meeting date when Mondays are closed for holidays. Motion carried.

Property Management Department discussed Royal Treasures heating bill for last winter. Apparently, the renters did not receive a bill for the entire winter and when they did receive the bill from DTE, it was more than 8000.00 dollars several hundred dollars over what the previous Property Manager quoted them. Because of the heat discrepancy and the fact that Mrs. Hampton continues to advocate for new businesses in the area request would be in order to credit them \$1,638.41 this is the amount of rent they owe the township at this time. After a lengthy discussion, the Board made the following motion and plans to discuss the issue further on April 13, 2004.

**#16 MOVED:** by David Kauer, second by Marvin Henderson, to freeze all future interest and late fees on rent owed to the township by Royal Treasures. Motion carried.

Special meeting scheduled for Tuesday, April 13, at 6:30PM to discuss the 2005 ambulance budget. Employee #10125 resignation/discharge removed from tonight's agenda the issue having been resolved.

#### **CORRESPONDENCE**

James Riggle – trash haulers for the special assessment district  
Department of History, Arts & Libraries- Congratulations

Meeting adjourned at 9:30PM

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Marvin Besteman Jr., Clerk

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Lawrence J. Palma, Supervisor

